

HOW TO OBTAIN ADDITIONAL PRINTING QUOTA

Semester 2 - 2008

1. Fill in supplied INCOME DEPOSIT SLIP form

- Forms are available from:
 - EPSA Faculty Office, Hawken Building (Building 50) Room S204
 - Priestley Building (Building 67) Room 542 (next to printer)
- Forms are prefilled out to 50 pages, if you need more or less than 50 pages of printing quota you can replace pre-printed \$ values. Pages are charged at 11c per page. (10c + 1c GST)

2. Take filled in INCOME DEPOSIT SLIP form and pay required amount at the University of Queensland cashier, bottom level, J. D. Storey Building (Building 61).

3. Return the receipt to

- EPSA Faculty Office, Hawken Building (Building 50) Room S204

to obtain your printing quota.

Note: All students that hold account in NAL (Hawken Building N301 & N301C) or in the Mathematics Labs (Priestley Building 542 & 442) receive 15 complimentary printing pages at the beginning of semester. You must go through the printing process (print at least one page when logged in NAL or in Mathematics labs) to generate your printing account.